INSTRUCTIONS FOR UPDATING
THE NEW MEXICO STATUTES ANNOTATED 1978

As of 2007, each full set of the New Mexico Statutes Annotated (NMSA) 1978 contains 17 volumes. Each box of annual updates contains an individual cellophane-wrapped package of new pamphlets for each one of those volumes. Every package should contain the following:

1. A 4½ x 5½ contents card that lists the new pamphlet updates for that specific volume. For example:

```plaintext
2008 NMSA Updates
Contents for Volume 1:
Pamphlet 2  2008 Cumulative
Pamphlet 4 and 5  2008 Cumulative
Pamphlet 6  2008 Cumulative
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2. An Annual Contents Card that is printed on heavy card stock. This card lists the entire set of contents, and the date of issuance, for all pamphlets that should be contained in your 17-volume set of statutes.

3. A Volume Contents Information Supplement that outlines the statutory chapters and pamphlets specific to that volume.

4. The new replacement and supplement pamphlets, which contain all new, amended and repealed sections of law as enacted by the legislature and signed by the governor.

5. The newest replacement volume of the NMSA 1978 Index.

To update a full set of statutes, begin with Volume One, as follows:

- Open the new contents for Volume One. Check the contents contained in the package against those listed on the 4½ x 5½ contents card to ensure that you have all of the new materials. (Note: If you seem to be missing an item, double check each pamphlet as thin pamphlets will sometimes stick together. If you are missing a new pamphlet, please contact the New Mexico Compilation Commission (827-4821) and the missing item will be sent to you at no charge.)

- Open the red binder for Volume One by pulling down on the metal fastener located in the bottom left-hand corner of the binder. This fastener is secured over small metal posts, so if the binder will not open, check to be sure that you have pulled it far enough.
• Remove the metal bar that holds the contents in place.

• Discard the previous versions of the Annual Contents Card and the Volume Contents Information Supplement and replace with the new versions.

• You will then replace the existing pamphlets with any updated material. There are three types of pamphlets – replacements, supplements and cumulative supplements.

  **New replacement pamphlets** contain the entire content previously found in both the former replacement and supplement pamphlets.

  Discard the former replacement pamphlet located behind the chapter tab, and any supplements located behind the supplement tab. Place the new replacement pamphlet behind the chapter tab.

  **Supplement pamphlets** contain the first changes to the law enacted after a new replacement is issued.

  Retain the replacement pamphlet. Place the new supplement behind the supplement tab.

  **Cumulative supplements** contain all of the changes to the law enacted since the replacement was issued. For example, if you have a 2005 Replacement Pamphlet, any changes to the law enacted in 2006, 2007 and 2008 would be contained in the 2008 Cumulative Supplement.

  Retain the replacement pamphlet. Discard all previous supplements for that pamphlet and place the new cumulative supplement behind the supplement tab.

• If there is no new material for a pamphlet, retain all of the existing content. Refer to the Annual Contents Card to ensure that your set of statutes contains the most current information.

• Replace the contents of Volume One in the binder, secure with the metal bar and slide the metal fastener back into place. Make sure that the metal fastener is once again secured by the small metal posts.

• Continue this process for each volume of the set of statutes.

• Replace the former NMSA 1978 Index with the new edition included in the box of updates.